

## SLEEPOVER CODE OF CONDUCT

In order to ensure the safety and well-being of our guests whilst they are in our complex, UnderWater World is required to enforce the guidelines provided by Education Queensland and the mandated Fire & Safety Regulations. Hence, it is our duty to inform you of these guidelines before you arrive as your groups safety is our primary concern. We require your help in implementing the following:

### **EDUCATION QUEENSLAND GUIDELINES – DUTY OF CARE AND CODE OF CONDUCT**

- **NO ALCOHOL** is to be consumed prior to or during your visit.

**NB: If the above is not adhered to, we reserve the right to refuse entry OR to remove offenders from our complex.**

- Doors are locked at 6pm and security alarms are activated. At this time all students/teachers/adults MUST remain in the complex.
- For the safety and security of you, your students, our staff and our animals anyone choosing to leave the complex at anytime for any reason, WILL NOT be allowed re-entry into UnderWater World.
- **Groups with boys requiring showers must include at least 1 male chaperone.**

### **QUEENSLAND FIRE AND SAFETY REGULATIONS**

- All sleeping bags and mats must be of modern design and CANNOT be made of raised foam. (Approved mats are available for hire.)
- No swags are allowed.
- UWW is a **SMOKE FREE** facility and due to sleepover safety regulations, CANNOT allow anyone to exit or re-enter the complex at anytime, for any reason.
- The maximum number of guests allowed to sleep in the Sharks Alive Zone is **50 in total**.
- The maximum number of guests allowed to sleep in the Weird & Wonderful Zone is **75 in total**.
- A numbered list of all students and adults attending the sleepover MUST BE provided to UWW staff **at the start of your visit**. If both the Weird & Wonderful and Sharks Alive Zones are being utilised by your group, please ensure these lists are done separately in accordance to which area people will be sleeping for the night.
- You must provide 1 adult for each 10 children, or part thereof. For example, if there are 33 children you must provide 4 adults. Also, a care person must accompany any guest with disabilities on a 1 to 1 basis. If you are unable to meet these requirements, we will charge you an additional \$250 per adult that UnderWater World has to supply.

### **To ensure that other schools don't miss out:**

- A cancellation fee of \$250 will be charged and invoiced to the client if a booking is cancelled after the 14 day confirmation period.
- A minimum payment for 25 people is required to conduct a sleepover. If numbers drop below 25, the school will still be charged for this minimum number.